

Minutes of the Meeting of the Town Council held remotely via Zoom
on Monday 15 February 2021 at 7.00pm.

VIRTUALLY PRESENT

Councillor A. Croser (Mayor) in the Chair;
Councillors Mrs L Burr MBE, P. Farndale. Mrs D. Keal, R. King, J. Howard,
D. Lloyd-Williams, P. Mooring, Mrs A Spencer, H. Spencer.
Also Mrs R. Tierney, Mr T. Hicks

150. (02/21) **APOLOGIES**

Apologies received. Councillor Ms S. Cawte, J. Mackenzie

151. (02/21) **GUEST SPEAKER**

No Guest Speaker

152. (02/21) **PUBLIC SESSION**

Councillor Mrs L Burr MBE reported that the Malton and Norton Neighbourhood Plan had been discussed at the Ryedale District Council Meeting, and that it would be enshrined in future documentation once approved.

Details of the remote meeting, and how to access via Zoom had been posted on the web site and noticeboard.

Councillor Paul Emberley the Mayor of Malton, and Councillor Graham Lake also from Malton Town Council, both logged on to the meeting.

No other member of the public requested access.

Neither councillor requested to speak.

153. (02/21) **DECLARATIONS OF INTEREST**

Councillor Mrs D Keal declared an interest in agenda item 11 Skatepark Issues. Personal and non-pecuniary interest.

154. (02/21) **CONFIRMATION OF MINUTES**

RESOLVED that the Minutes of the Town Council Meeting, held on Monday, 18 January 2021 (Minutes 135 to 149 inclusive) be confirmed and signed by the Chairman.

155. (02/21) **CLERK'S REPORT**

Register of Interest Forms

Following the request from last month as to Members Register of Interest Forms, the Monitoring Officer from the District Council has contacted the office, and his request and reminder that all members are required by law to complete the form, has been forwarded to the relevant Councillors whose forms did not appear on the website. As of today I can report that all but 2 forms have now been completed.

Neighbourhood Plan – Regulation 14 Public Consultation

To report that the consultation was now active and would run from Friday 12 February 2021 to Friday 26 March 2021 a period of 6 weeks.

All residents of both Malton and Norton should by now have received notification of the plan through the post. All members were urged to complete the Survey Monkey Questionnaire.

Continued.....

155. (02/21) **CLERK'S REPORT** (continued)Norton in Bloom - Seating Project

To report that the four seats had now been installed at Howe Hill bridleway, Langton Road, Beverley Road, and Springfield Garth. All four locations were just awaiting the planters, being constructed by our in house expert. The memorial seat was to be installed once the exact location was finalised.

156. (02/21) **TOWN MAYOR'S REPORT**Covid Update

The Mayor reported that there had now been 1,000 deaths from Covid 19 in North Yorkshire, although rates were falling be it only steadily.

The vaccination process was progressing with the 65 to 69 age group now being invited to take up the offer of a vaccine either from the Derwent Surgery or from the national site at York.

River - Flooding

The Mayor gave a brief update. This item to be debated fully later in the meeting.

Neighbourhood Plan

The Mayor reported that he had received the consultation leaflet and that he had completed the questionnaire relatively quickly. He also urged all members to complete the questionnaire if they could.

Ryedale District Council - Town Centre Ambassador

The Mayor reported that Councillor Mrs L Burr MBE had contacted the Ambassador, Mr Adrian Hamilton, and informed him of the issues regarding mask wearing and social distancing not being complied with by certain businesses.

The Ambassador had since reinforced the guidance being offered to all businesses, and his environmental team were out and about in the towns.

Members requested that the Ambassador be asked to give a short presentation on his role to the next meeting. Noted.

157. (02/21) **FINANCIAL MATTERS**(a) Accounts paid and for payment

The Clerk reported that accounts nos. 214 to 228 inclusive, amounting to £8,948.89 had been paid since the last meeting of the Council.

RESOLVED that account nos. 229 to 234 inclusive, amounting to £4,088.31 be paid. Payments to be made accordingly.

(b) Financial report

The Clerk's financial report for the period 01.01.21 to 31.01.21 was received.

(c) Budgetary monitoring

The Clerk's report for the period ending 31 January 2021 was received.

158. (02/21) **PLANNING MATTERS**(a) Planning applications referred to the Town Council by Ryedale District Council, for comment and/or recommendation were dealt with as follows: -

21/00159/OUT

Erection of 3no detached dwellings (Site area 0.4ha) – all matters reserved. Land adjacent 68 Welham Road, Norton, Malton.

RESOLVED Recommend Approval, subject to the access road being finished to a satisfactory standard acceptable to highways.

Continued.....

158. (02/21) **PLANNING MATTERS** (continued)

20/01179/FUL Erection of first floor rear extension to increase floor area of existing first floor flat and construction of additional storey to allow the creation of 1no. two bedroom second floor flat.
7 Commercial Street Norton Malton YO17 9HX.
RESOLVED Recommend Approval.

(b) To receive decisions notified by Ryedale District Council.

Approved

20/01159/FUL Erection of CHP unit to replace the existing unit following demolition of existing buildings.
Karro Foods, Westfield Way, Norton, YO17 9HG

20/01143/HOUSE Erection of single storey rear extension following removal of part of existing rear extension and conservatory.
10 Woodlands Avenue, Norton, YO17 9DB

20/01236/HOUSE Erection of single storey rear extension
61 Parliament Street, Norton, YO17 9HE

159. (02/21) **RIVERSIDE - FLOODING**

Members received the proposed letter from Councillor John Howard, to be sent to the Environment Agency asking various questions in relation to maintenance of the river and its environment especially with regard to flooding.

Members also requested that a letter of thanks be sent to all the agencies involved with the flood alleviation works that had been necessary over the past few weeks, be that as a volunteer or as part of a commercial response. Councillor Howard to prepare an amended version prior to being sent.

Thanks to be sent to the Environment Agency, North Yorkshire County Council, Ryedale District Council, Yorkshire Water, Fire and Rescue Service, Police, Mountain Rescue, Salvation Army, and Drains UK 2000 who had volunteered their services.

Following debate on the issues surrounding the flooding, with the closure of roads, diversions, and the inability to access Malton without having to use the bypass, and the threat to people's properties not only from flooding but from poor drainage with only temporary pumps installed. Members agreed, that a permanent solution was required and to that end they wished to request that the main agencies involved be asked if they would attend a meeting to discuss all aspects of the problem. This would probably have to be on site or virtual.

Noted.

160. (02/21) **HIGHWAY MATTERS**

(a) Members received a proposed letter to be sent to Highways, requesting that the upper footpath next to the layby in Langton Road be fully completed to alleviate the need for pedestrians to walk in the road.
RESOLVED to approve that the letter be sent to the County Highways Department.

(b) Members received copies of correspondence between Councillor David Lloyd-Williams and the Area 4 Highway Manager. Noted.

Continued.....

161. (02/21) **SKATEPARK**

Members received a letter from Malton Town Council concerning options they were pursuing with regard to the Skatepark, and further debated the issue.

Standing Orders were then suspended to allow the Mayor of Malton to speak.

Malton were of the opinion that the site was in a generally dilapidated condition, and as the Fitzwilliam Estate would not grant a long lease, they believed that a better option for Malton was to pursue skatepark provision at their Rainbow Lane Play Area.

Standing Orders were reinstated.

Members further debated the issue and it was; RESOLVED that Norton on Derwent Town Council renew the Lease on the Skatepark for a further 3 years as offered by the Fitzwilliam Estate, that it is the opinion of the Council that the present site is in an ideal location with no residential developments close at hand. That the site has been supported by the local police, and with lighting and CCTV already installed, once the present issue with the contractors is resolved the site will function as required.

Members received an update of communications between the council and the contractors along with an action plan for completion of the final piece of equipment involved in phase 2, which should be completed by the end of March 2021. Members agreed to monitor progress and to request that this should be completed before further funding was provided.

162. (02/21) **GENERAL DATA PROTECTION ACT**

Members received a General Data Protection Regulations pack containing policies that were required to be reviewed for compliance with the regulations. RESOLVED to approve and adopt the following policies in order to be compliant with the General Data Protection Regulations;

- The Information & Data Protection Policy
- The Data Audit policy
- The Consent Form
- The Privacy Notice Staff
- The Privacy Notice General
- The Security Incident policy
- The Document Retention Policy
- The Social Media Policy

163. (02/21) **CORRESPONDENCE**

Yorkshire Local Councils Associations – White Rose Update, February 2021.

164. (02/21) **REPORTS OF REPRESENTATIVES ON OTHER ORGANISATIONS**

- (a) Councillor Mrs Lindsay Burr MBE reported on Norton in Bloom, and stated that there had been considerable interest and compliments from the public with regard to the newly installed seats. This left two outstanding, one for Scott's Hill, and the memorial one for St Peter's Church.
The waste bin by the seat at Bazley's Lane corner, was to be moved a matter of a few yards to assist in alleviating any odours that could occur and make for an unpleasant sit down.
- (b) Councillor Mrs Di Keal reported that the Little Free Library was now in situ and had opened this week. Noted.

Continued.....

165. (02/21) **MEMBERS QUESTIONS**

- (a) Councillor John Howard reported that he had received correspondence with regard to the proposed Bylaw to prohibit parking on grass verges. This stated that it had now passed to the Minister responsible with a recommendation for approval.
Noted.
- (b) Councillor Mrs Di Keal asked if it was possible for the Neighbourhood Plan Questionnaire to be made available in a larger print format.
In response it was stated that it would be possible to arrange to come to the Council Chamber, while adhering to the guidelines on social distancing and the wearing of masks, and hand sanitising, as all documentation was available to be viewed. Noted.

166. (02/21) **DATE OF THE NEXT MEETING OF THE COUNCIL**

RESOLVED that the next ordinary meeting of the Council would be held Virtually on Monday, 15 March 2021, at 7.00pm.
Unless there was Government advice to the contrary.

(Meeting closed at 8.45pm)

_____(Chairman)