

NORTON-ON-DERWENT TOWN COUNCIL

Town Clerk: Mrs R.Tierney

Tel/Fax: 01653 695348
Council Chamber and Office
The Old Courthouse
84B Commercial Street
Norton-on-Derwent
Malton
North Yorkshire YO17 9ES



13th June 2019

Dear Sirs,

NEIGHBOURHOOD PLAN FOR MALTON AND NORTON

STRATEGIC ENVIRONMENTAL ASSESSMENT AND HABITAT REGULATIONS ASSESSMENT

BRIEF FOR THE APPOINTMENT OF CONSULTANTS FOR THE PURPOSE OF SCREENING THE NEIGHBOURHOOD PLAN

INTRODUCTION

Malton and Norton Town Councils are the qualifying bodies in respect of the preparation of a Neighbourhood Plan (NP) for Malton and Norton.

The NP will shortly reach Draft Pre-Submission Plan stage, at which point the town councils will require the preparation of screening reports/opinions as follows:-

- Strategic Environmental Assessment (SEA) screening in line with SEA Regulations (The Environmental Assessment of Plans and Programmes Regulations 2004) and EU Directive (2001/42/EC);
- Habitat Regulations Assessment screening confirming whether or not the Neighbourhood Plan is likely to have a significant effect on a designated European Site (and therefore whether or not the plan is required to be subject to appropriate assessment) in line with Habitats Directive (92/42/EEC) and Conservation of Habitats and Species Regulations 2017.

The town councils wish to appoint a consultant in order to undertake the preparation of the required screening reports/opinions.

CONSULTANT REQUIREMENTS

- Expertise in and experience of the preparation of SEA and HRA screening reports for Neighbourhood Plans and/or Local Plans;
- Knowledge of and ideally experience of Neighbourhood Plan work;
- Familiarity with Natura 2000 sites in North Yorkshire, and ideally with the River Derwent Special Area of Conservation (SAC).

E. Mail: norton.tc@btconnect.com

OUTPUTS/TASKS

- First draft screening reports/opinions for consideration by the town councils;
- Second draft screening opinions/reports for statutory consultation purposes;
- Conduct of consultation with statutory consultees (Natural England in the case of HRA and Historic England, Natural England and the Environment Agency in the case of SEA);
- Final screening opinion reports and, as applicable, screening determination statement.

TIMESCALE/DEADLINE

It is anticipated that a draft Pre-Submission NP will be available for screening purposes by mid-July 2019. The deadline for completion of the commission is 30th September 2019.

Please submit your quote to us by Friday 28th June 2019.

BUDGET

A maximum budget of £3,000, including all expenses, is available.

We look forward to hearing from you.

Yours faithfully,

Ros Tierney, Town Clerk.