

NORTON-ON-DERWENT TOWN COUNCIL

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Minutes of the meeting of the Town Council held in the Council Chamber
Commercial Street, Norton-on-Derwent on Monday, 19 November 2012 at 7.00pm.

PRESENT Councillor Mrs D. Keal (Town Mayor) in the Chair;
Councillors K. Anderson, P. Farndale, A.R. Harrison, R. King, D. Lloyd-Williams,
D. K. Mennell, K. Reveley, H. Spencer, J.T. Stone.
Also Mrs R. Tierney.

Prior to the start of the meeting the Deputy Mayor congratulated Councillor Mrs Keal (Town Mayor) on being elected to Ryedale District Council, and expressed commiserations to Councillors Farndale and Reveley who had also been standing for election.

109. (11/12) **APOLOGIES**

No apologies all members present.

110. (11/12) **GUEST SPEAKER**

No guest speaker available.

111. (11/12) **PUBLIC SESSION**

District Councillor Mrs Shields asked about the Christmas initiative of a 'festive draw' which was being promoted in the town.

In reply it was stated that this was proving to be very popular, with around 600 entry forms received so far. The winning entry would be drawn at the Christmas lights switch on, on Friday 23 November. It was hoped that the draw could be improved upon and moved forward for next year.

District Councillor Ives reported that the two funding applications for the Skatepark and the Town Entry Signs had been received, and would the Town Council be applying for any further funding for other projects, as there was still an amount available in the Community Investment Fund for the Town Council.

In reply it was stated that yes there would be another application for funding submitted for the February 2013 deadline, and this would be for improvements to the Riverside.

District Councillor Walker reported that he had received some comments about the clock showing the wrong time.

In reply it was stated that the engineers were expected on Friday the 23 November 2012, in the morning.

112. (11/12) **DECLARATIONS OF INTEREST**

No declarations of interest made.

113. (11/12) **CONFIRMATION OF MINUTES**

RESOLVED that the Minutes of the Town Council meeting held on Monday, 15 October 2012 (Minutes 091 to 108 inclusive) be confirmed and signed by the Chairman.

114. (11/12) **CLERK'S REPORT**

(a) Maintenance of Closed Churchyards

No update to report, no decision by Ryedale District Council as yet.

(b) Community Investment Fund (New Homes Bonus)

No update to report on the bids for funding for the Skatepark and the Town Entrance Signs, decision expected on the 27 November 2012.

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114. (11/12) **CLERK'S REPORT** (continued)

- (c) Future for the New Homes Bonus
No update to report, no decision by Ryedale District Council as yet.
- (d) Vacancy in the Office of Town Councillor
To report that the final date for electors to ask for an election to fill the vacancy in East Ward, was 20 November 2012. Following which members would be able to co-opt a candidate to fill the vacancy.
Noted.
- (e) Digital Mapping
To report that the process of mapping had started, and that all the original cemetery maps had been photographed ready to be inserted on to the digital map.
Noted.
- (f) Malton and Norton Area Partnership - Towns Team
To report that following the success of the Area Partnership's bid for Towns Team status along with a grant allocation, the working group of the Towns Team made a request to the Town Council that it would consider the possibility of obtaining permission from land owners and the Planning Authority for the erection of two number information boards. These to be situated on the approaches to the town on Scarborough Road and Beverley Road.
Members agreed to consider this further, with the Clerk obtaining details from Malton Town Council Clerk, on the process they had pursued in obtaining permission for their boards.
This item to be placed on the agenda for the next meeting.

115. (11/12) **TOWN MAYOR/CHAIRMANS REPORT**

- (a) The Mayor reported on her attendance at;
 - The Pride of Malton and Norton Awards
 - Fireworks Celebrations at Norton College
 - Bulb Planting on Langton Road
 - Wheel of Malton Committee Meeting
 - The Festival of Remembrance at Norton College
 - St Peter's Church Fair
 - Remembrance Sunday, wreath laying on behalf of the Council, at the War Memorial in Malton
 - Griff Rhyce Jones at The Milton RoomsNoted by members.
- (b) The Mayor reported on the ongoing work being done with Norton College Students, on their 'Citizens Project'.

116. (11/12) **FINANCIAL MATTERS**

- (a) Accounts paid and for payment
The Clerk reported that accounts nos. 137 to 150 inclusive, amounting to £5759.25, had been paid since the last meeting of the Council.
RESOLVED that account nos. 151 to 157 inclusive, amounting to £1906.55 be paid.
Cheques were drawn and signed accordingly.
- (b) Financial report
The Clerk's financial report for the period 01.10.12 to 31.10.12 was received.
- (c) Budgetary monitoring
The Clerk's report for the period ending 31 October 2012 was received.
- (d) Councillors Audit
Councillors Farndale, King and Mennell offered to complete the Councillors Audit, to be completed at their convenience and reported back to Council at the next meeting.

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117. (11/12) **PLANNING MATTERS**

(a) Planning applications referred to the Town Council by Ryedale District Council, for comment and/or recommendation were dealt with as follows: -

- 12/00972/FUL Erection of a 14.7m high monopole mast with 3no 2G antennas above in an open head frame to a maximum height of 17.5m, with 3no equipment cabinets at ground level within 1,8m high pallisade fenced 5m x 5m compound.
Land at Malton Railway Sports and Social Club, Welham Road, Norton.
For Telefonica UK Ltd.
RESOLVED Recommend Refusal on the grounds of scale and height of the mast in relation to the surrounding built environment.
- 12/00998/HOUSE Erection of summerhouse (part retrospective application).
Brooklands 25 Welham Road, Norton.
For Mr J Robinson.
RESOLVED Recommend Approval.
- 12/01039/HOUSE Erection of single storey extensions to the north and west elevations.
2 Brook Lodge Gardens, Park Grove, Norton.
For Mr & Mrs K Hornby.
RESOLVED Recommend Approval.

(b) Planning decisions notified by Ryedale District Council:

Approved

- 12/00910/HOUSE Erection of single storey rear extension to form home office, w.c. and garden room.
177 Welham Road, Norton.
- 12/00754/FUL Alteration to existing shop front and creation of new entrance door to first floor flat and the installation of two roof lights.
Medds Fruit & Vegetables, 37 Commercial Street, Norton.

118. (11/12) **RYEDALE CAMERAS IN ACTION**

Members received a report from the Chairman of the Ryedale Cameras in Action Committee outlining how they saw the future for the cameras, along with two proposed budget forecasts which included a request for increased funding from the Town Council. They also received a report outlining the background to the formation of Ryedale Cameras in Action, along with a copy of it's constitution.

Members then debated the issues raised in the report and the request for more funding. It was then agreed that until there was greater clarity over the issues surrounding the monitoring, and the funding issues no final decision could be taken.

The Clerk to contact Mr Townsend of Ryedale Cameras in Action in order to clarify the issues. This item to be placed on the agenda for the next meeting.

119. (11/12) **CORRESPONDENCE**

- (a) Ryedale Safer Neighbourhoods Team - monthly crime statistics for October 2012, for Malton and Norton. For information. Noted.
- (b) Whitby Town Council - Letter requesting the Town Council's support in a campaign to re-establish the missing rail link between Malton and Pickering.
RESOLVED that the Clerk write a letter of support.
- (c) Fire Brigades Union - Letter requesting support from the Town Council for Snainton Fire Station and opposing its closure.
RESOLVED that the Clerk write a letter supporting Snainton Fire Station and opposing its closure.

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119. (11/12) **CORRESPONDENCE** (continued)

- (d) York & North Yorkshire Playing Fields Association. - Newsletter 'The Playing Field'. Copy available in the office. For information. Noted.
- (e) Yorkshire Local Councils Associations - Newsletter 'White Rose Update'. For information. Noted.

120. (11/12) **REPORTS OF REPRESENTATIVES ON OTHER ORGANISATIONS**

Councillor Stone reported on his attendance at:

- St Peter's Church Remembrance service to lay the wreath on behalf of the Council. Noted.

Councillor Lloyd-Williams reported on his attendance at:

- Old Malton Priory Remembrance service to lay the wreath on behalf of the Council. Noted.

Councillor Spencer reported on his attendance at:

- St Leanards Church Remembrance service and;
- St Mary's Primary School Governors meeting.

121. (11/12) **MEMBERS' QUESTIONS**

- (a) Councillor Farndale informed members of the details for the Christmas Lights switch on, on Friday 23 November 2012. The event was to start at 4.00pm with the lights being switched on at 6.30pm. Noted.
- (b) Councillor Harrison asked if it would be possible for the grates along the roadsides to be cleaned out as they were becoming blocked with fallen leaves. The Clerk to make enquiries.
- (c) Councillor King asked if it was known what was happening with the car wash in Church Street, as he was receiving many complaints about the condition of the area. The Mayor stated that she would be speaking to the relevant officers at Ryedale District Council, as she also had received complaints. Noted.

122. (11/12) **EXCLUDED ITEMS**

RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public were excluded for the following item of business as the Council considered that the nature of the business to be transacted was prejudicial to the public interest.

- (a) Staffing Issues - Cemetery Cemetery Manager.

Members received a copy of the Contract of Employment for the Cemetery Manager for their approval, and to formally appointment Andrew Wrigglesworth as the said Manager.

RESOLVED that the Contract of Employment be approved and that it is signed by both the Mayor on behalf of the Council, and by Andrew Wrigglesworth as the formally appointed Cemetery Manager.

Extra Staff Cover

Members considered the arrangement for any extra staff cover that might be required from time to time within the Cemetery or elsewhere within the town.

RESOLVED that Malcolm Piercy the former Cemetery Manager be asked to provide any cover that may be required. This to be reviewed annually.

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122. (11/12) **EXCLUDED ITEMS** (continued)

(b) Norton Web Site

Members considered the possibility of a community Web Site for the town.

A report was presented outlining the various costs involved:

- Website Build Costs, to include the Domain Name, written content, set up on social media sites and photography.
Total £1950.00
- Ongoing costs, to include content writing and management, formatting all posts and news collected from contributors, management of social media sites.
Total £1000.00 per year.
- Revenue Income, each business or organisation listing to be £10-£20 entry fee with £10 per year thereafter which would include a details check once a year.
RESOLVED to approve the Community Website for Norton, and to approve the expenditure of up to £2000.00 on the build costs and £1000.00 per year on the management costs of the site.

123. (11/12) **DATE OF THE FULL BUDGET MEETING OF THE COUNCIL**

RESOLVED that the full budget meeting of the Town Council be held on Monday, 17 December 2012 at 6.00pm in the Council Chamber.

124. (11/12) **DATE OF THE NEXT MEETING OF THE COUNCIL**

RESOLVED that the next meeting of the Town Council be held on Monday, 17 December 2012 at 7.00pm, or on the rising of the budget meeting whichever was the later, in the Council Chamber.

(Meeting closed at 8.40pm)

_____(Chairman)

