

# NORTON-ON-DERWENT TOWN COUNCIL

Dear Councillor

13 May 2015

You are summoned to attend the Annual Meeting of Norton on Derwent Town Council, to be held on Monday 18<sup>th</sup> May 2015, on the rising of the Annual Town Meeting or at 7.00pm, whichever is the later.

## AGENDA

1. (a) To Elect a Chairman / Town Mayor for the Council Year 2015/16  
(b) To record the Declaration of Acceptance of Office by the Town Mayor  
(c) To Elect a Deputy Chairman / Deputy Town Mayor for the Council Year 2015/16  
(d) To note the names of those councillors who have signed their Declaration of Acceptance of Office and set a date by which those who have not yet signed the declaration have to do so.
2. (a) Apologies for absence  
(b) To receive members attendance record for the Council Year 2014/15. For information.
3. (a) To thank outgoing members for their service to the Council  
\*(b) To receive expressions of interest for co-option to the Council and to co-opt if members so wish.
4. (a) Guest Speaker  
(b) Public Session (15 minutes maximum)  
For members of the public to raise issues, or make comments on matters concerning Norton.  
3 Minutes allowed per speaker.
5. Declarations of Interests.
6. To appoint Council Members to serve as representatives on other organisations (previous membership enclosed).
- 7.\* To confirm and sign the Minutes of the Council Meeting held on Monday, 20 April 2015 (Minutes 224 to 240 inclusive).
8. Clerks Report - to update members on various issues and projects affecting the Town Council.
9. Town Mayors Report  
To inform members of his engagements as the Council's representative, and update members on ongoing projects affecting the Town.
10. Financial matters:  
\*(a) To report accounts paid since the last meeting of the Council and authorise cheques to be drawn in payment of accounts now submitted.  
\*(b) To receive the financial report for the period 01.04.15 to 30.04.15.  
\*(c) To receive the budgetary monitoring report for the month of April.  
(d) To review the bank mandate and the signing of cheques if considered necessary.  
\*(e) (i) To approve the accounts for the year ending 31 March 2015.  
(ii) To approve the annual return for the year ending 31 March 2015, prior to External Audit.

**11. Planning Matters:**

- \* (a) To consider applications for planning permission referred to the Town Council by Ryedale District Council.
- \* (b) To receive decisions notified by Ryedale District Council.

**12.\* Skate Park:**

To inform members of a meeting arranged with the users of the skatepark, the police and representatives from both town councils. Meeting to be held at Norton Council Chamber on Thursday 21 May 2015 at 4.30pm.

Members to appoint 2 representatives as members of a Joint Council Skatepark Group.

To receive a quotation from Enviroplay in connection with repairs to the Skate Park, and to recommend to Council that all the repairs necessary in making the skatepark safe be carried out subject to a satisfactory outcome of the meeting with the users. For discussion and resolution.

**13. Correspondence:**

- \* (a) North Yorkshire Police and Ryedale Safer Neighbourhoods Team – Local Crime Update and monthly crime statistics for Southern Ryedale, April 2015. For information.
- \* (b) Sarah Tyson, Ryedale Book Festival Director – invitation to attend the Ryedale Book Festival Annual General Meeting. For information.
- \* (c) North Yorkshire Police – poster advertising the Malton & Norton Community and Police Committee Meeting. For information.

**14. Reports of representatives on other organisations.**

**15. Members' questions.**

**16. To confirm the date of the next ordinary meeting of the Council for Monday, 15 June 2015 at 7.00pm.**

Ros Tierney, Town Clerk.  
13<sup>th</sup> May 2015

Norton On Derwent Town Council  
Council Chambers  
The Old Courthouse  
84b Commercial Street  
Norton, Malton, YO17 9ES