

Minutes of the meeting of the Town Council held in the Council Chamber
Commercial Street, Norton-on-Derwent on Monday, 17 June 2013 at 7.00pm.

PRESENT Councillor R. King (Town Mayor) in the Chair;
Councillors K. Anderson, P. Farndale, J. Gray, A.R. Harrison, Mrs M. Hodgson, Mrs D. Keal, D. Lloyd-Williams, H. Spencer, J.T. Stone.
Also Mrs R. Tierney.

017. (06/13) **APOLOGIES**

- (a) Apologies received and noted by the Clerk
Councillors D.K. Mennell, K. Reveley
- (b) Prior to the start of the meeting members held a minutes silence and paid tribute to Mrs Cynthia Mennell, who had tragically passed away following a short illness. Mrs Mennell had been involved with organising and running the Senior Citizens Party for many years, as well as actively supporting her husband, Councillor Keith Mennell, and acting as his consort on the occasions he was Mayor.

018. (06/13) **GUEST SPEAKER**

No guest speaker.

019. (06/13) **PUBLIC SESSION**

County Councillor Mrs Elizabeth Shields, gave an update as to what was happening with regard to Norton's Library. While no decision on the future of either Norton's or Malton's Libraries was to be taken in the near future, the County Council had installed footfall counters in both libraries to monitor the number of visitors, and it was likely that the information gathered would be used as evidence when the time came to make a decision.

In response members made the point that as Norton's Library was only open for a fraction of the time that Malton's Library was open any comparison in footfall would be totally wrong.

Councillor Mrs Shields noted members comments.

020. (06/13) **DECLARATIONS OF INTEREST**

No declarations of interest made.

021. (06/13) **CONFIRMATION OF MINUTES**

RESOLVED that the Minutes of the Town Council meeting held on Tuesday, 21 May 2013 (Minutes 001 to 016 inclusive) be confirmed and signed by the Chairman.

022. (06/13) **CLERK'S REPORT**

- (a) Digital Mapping
To report receipt of the final draft of the cemetery map. Pear Technology had asked if the training could be arranged for Wednesday 7 August 2013, but would have liked to download the programme on to the computer or computers prior to that date.

The date for the training was agreed, but a date to download would only be confirmed following an update of the Council's computer systems.

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022. (06/13) **CLERK'S REPORT** (continued)(b) Representation on other Organisations

Following on from the last meeting of the Council there were a number of Organisations that had needed clarification on representation;

- Christmas Lights, this no longer had a functioning committee. It was agreed that the Clerk write to Mr Townsend who was the gentleman who organised the purchase and erection of the lights, so as to clarify certain points especially with regard to pre-testing. With regard to the switch on the Mayor agreed to speak with Mr Rushworth of the Derwent Arms.
- Skatepark, as this was now the responsibility of the two Town Councils it was agreed that the Norton Town Council representative on the Management Committee would be Councillor Jonathan Gray, along with a representative from the local community and P.C. Coning.
- Ryedale Environmental Forum, this had not functioned for a few years, but as it was hoped to encourage the District Council to re-launch this committee it was agreed that Councillor Spencer remain as the Town Council's representative.

(c) Whitby Town Council - Rail Link

To report that Malton Town Council were to invite Whitby to attend one of their Council meetings to talk about the possible re-instatement of the rail link between Malton and Pickering. It would therefore be possible for Norton Councillors to attend at Malton, saving Whitby from having to attend twice.

The Clerk to liaise with Malton.

(d) Skatepark

To report that a panel of the perimeter fencing between the Skatepark and Campbells had been vandalised and was in need of replacing.

Noted.

(e) King George's Playing Field

To report that a panel of the perimeter fencing had been vandalised and was in need of replacing, and the dog waste bin at the Furlongs Avenue entrance had been set on fire and destroyed. There had also been a request from the District Council that a further dog waste bin be installed at the Eastfield Road entrance.

The Clerk to organise the repair of the fencing at both locations and to have the two dog waste bins installed at the two entrances to King George's Playing Field.

(f) Hanging Baskets

To report that all the floral hanging baskets and barrier baskets had now been put in place.

Noted.

023. (06/13) **TOWN MAYOR/CHAIRMANS REPORT**(a) Presentation - 'Made You Look'

The Mayor reported on his attendance at this event, and while it was not as part of his duties he felt that it should be mentioned. This was a presentation held at The Yard in Malton aimed at local retailers and was about Window and Internal Displays. It had been part funded by Ryedale District Council which the Mayor gave them credit for. Noted.

(b) Malton and Norton Area Partnership

The Mayor reported on his attendance at the Area Partnership meeting, topics had included;

- The Malton Food Lovers Festival
- Totally Local campaign, which had had a good response from traders and the local community, and had received good media coverage.
- Signage for the towns - the signs in Malton were due to be erected any day now
- 'Apps', a survey was being undertaken and this would be assessed in a years time.

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023. (06/13) **TOWN MAYOR/CHAIRMANS REPORT** (continued)(c) Ryedale Market Towns Promotion

The Mayor reported on an initial meeting held in Pickering and organised by Ryedale District Council. To exchange ideas and explore the potential of the five towns working collectively to;

- Market the 'Product'
- Market to local people and residents
- Market to visitors and tourists.

It was felt that one downside in any marketing would be that the towns would not be promoted under the Ryedale name, but as being either near the North York Moors or near the Coast. Noted

(d) Malton and Norton Police CaP Meeting

The Mayor reported on his attendance at the Police CaP Meeting, at which it was good to see Councillor Mrs Shields and other Councillors attending. There had been a change of Chairman with Malton Councillor Mrs Jane Ford being elected to the position. As part of his report Inspector Everitt reported on;

- Street Angels
- Shop Watch
- Changes to personnel and duties
- The use of cycles by the local Community Officers.

(e) Two future events that the Mayor was unable to attend were;

- The meeting of Ryedale Cameras in Action, the Clerk agreed to attend and report back to Council.
- The Commissioning of Reverend Rachel Hirst as Rural Dean for Southern Ryedale, The Mayor hoped other Councillors would be able to attend.

024. (06/13) **FINANCIAL MATTERS**(a) Accounts paid and for payment

The Clerk reported that accounts nos. 037 to 046 inclusive, amounting to £5316.25, had been paid since the last meeting of the Council.

RESOLVED that account nos. 047 to 053 inclusive, amounting to £4230.00 be paid. Cheques were drawn and signed accordingly.

(b) Financial report

The Clerk's financial report for the period 01.05.13 to 31.05.13 was received.

(c) Budgetary monitoring

The Clerk's report for the period ending 31 May 2013 was received.

025. (06/13) **PLANNING MATTERS**(a) Planning applications referred to the Town Council by Ryedale District Council, for comment and/or recommendation were dealt with as follows: -

13/00568/FUL

Erection of an above ground plant enclosure mounted on a concrete plinth within a fenced compound to serve below ground pumping station, and formation of vehicular access.

Land adjacent to Auburn Cottages Langton Road, Norton.

For Yorkshire Water Services (Ms Sarah Vautrey)

RESOLVED Recommend Approval.

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025. (06/13) **PLANNING MATTERS** (continued)

- 13/00578/HOUSE Erection of sunroom extension to the west elevation and entrance porch to the north elevation.
Halton Close, 90 Welham Road, Norton.
For Mr I Brown.
RESOLVED Recommend Approval.
- 13/00655/HOUSE Erection of single storey rear extension, entrance porch to the side, installation of 1no replacement window to the south elevation and 2no windows to the east elevation.
92 Scarborough Road, Norton.
For Mrs R. Miller.
RESOLVED Recommend Approval.
- 13/00670/FUL Erection of extension to the rear.
One Stop Community Stores Ltd, 2 Hambleton Road, Norton.
For Mr Vic Maloney
RESOLVED Recommend Approval.

(b) Planning decisions notified by Ryedale District Council:

Approved

- 13/00395/FUL Change of use and alteration of shop with flat above to form 1no 1 bedroom flat and 1no 2 bedroom flat with amenity areas, to include erection of cycle store to the rear, alteration of rear first floor window to form fire escape, enlargement of rear dormer window, installation of roof light to the rear and alteration of existing shop front to include installation of 2no windows and repositioning of front door.
81 Commercial Street, Norton.
- 13/00459/HOUSE Erection of conservatory to the north elevation.
Apartment 1, Brookbank House, 21 Welham Road, Norton.
- 13/00443/HOUSE Erection of single storey rear extension.
103 Welham Road, Norton.

026. (06/13) **NEIGHBOURHOOD PLAN**

A formal motion was received from Councillor Lloyd-Williams for moving the plan forward when the time came, the motion being;

- (a) That this Council set up a Neighbourhood Plan Sub-Committee to carry forward the next emerging stages of the Neighbourhood Plan, and to meet with a similar Sub-Committee to be set up by Malton Town Council on an 'as and when' basis as the plan is taken forward and to have delegated powers on issues that have been jointly agreed by the two towns Sub-Committees.
- (b) That the Sub-Committee should comprise of the Clerk, Councillor Farndale to act as Chairman (he being in from the start of the Neighbourhood Plan process), and three other Councillors, who will report at each full council meeting on the progress being made.

An amendment was then proposed which was to add a third part (c), the wording being;

- (c) That the Sub-Committee should also comprise of two members of the local community, with at least one of those being a representative of the 'younger generation'.

RESOLVED that amendment (c) be approved
Voting being 9 For and 1 Abstention from Councillor Spencer.

RESOLVED that the motion (a) and (b) be approved.
Voting being 9 For and 1 Abstention from Councillor Spencer

RESOLVED that the Council members appointed to the Sub-Committee should be, Councillors Farndale (Chairman), Mrs Keal, King (Mayor), Lloyd-Williams, and the Clerk.

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027. (06/13) **RYEDALE BOWLS CLUB**

Members received an update from Councillor Mrs Keal, on progress being made with regard to the future of the Bowls Club.

The District Ward Members had been consulted as to registering the Club as a Community Asset, and this should now mean that the registration could go ahead quite quickly. The committee from the Bowls Club had met and were taking advise on preparing a 'Business Plan', with future meetings being organised.

Noted.

028. (06/13) **PART TIME ASSISTANT TO THE CLERK**

Members received a copy of the proposed Job Description and a Personal Specification for the position of Part Time Assistant to the Clerk.

With minor adjustments to include Digital Mapping under the duties relating to the cemetery, and number 20 to include duties reasonably required by the Town Council as well as the Clerk, it was;

RESOLVED that the Job Description and Personal Specification be approved. Appended 1 to the minutes. The position to be advertised in the local press as well as through the Local Councils Associations, and on the Council's Noticeboards.

029. (06/13) **CORRESPONDENCE**

- (a) Ryedale Safer Neighbourhoods Team - monthly crime statistics for Southern Ryedale, May 2013. For information. Noted.
- (b) Ryedale District Council - Civil Parking Enforcement, E. Mail received outlining the new regime being introduced across Ryedale. For information. Noted.
- (c) North Yorkshire County Council - Temporary Road Closure, St Nicholas Street Norton. Two occasions five days each, during the period 8 July 2013 to 28 March 2014. For information. Noted.

030. (06/13) **REPORTS OF REPRESENTATIVES ON OTHER ORGANISATIONS**

No reports presented.

031. (06/13) **MEMBERS' QUESTIONS**

- (a) Councillor Spencer reported that the banking in Bazley's Lane was now very overgrown with the County Council only cutting the top by the footpath. He also reported that Langton Road from the 30mph limit to the junction with Bazley's Lane was only being cut on one side. The Clerk to ask the Council's contractors to cut the other side of Langton Road as this was part of the contract, and to ask the County Council if any thing could be done about the banking in Bazley's Lane. Noted.
- (b) Councillor Spencer also stated that he had reported many instances of dog fouling and had had a visit from the dog warden, he had also reported what appeared to be drinks parties taking place at Scotts Hill, which had been reported to the police. Noted.
- (c) Councillor Anderson asked about the progress with the promotional signs, which were being considered by the Council. In reply it was stated that the Council was waiting to see the signs for Malton erected before any decision was taken. Noted.
- (d) Councillor Harrison asked who was responsible for removing weeds from the footpaths and gutters around the town as they were becoming a problem, Councillor Lloyd-Williams also stated that they were particularly noticeable on County Bridge. In reply it was stated that they were the responsibility of the County Council, the Clerk to ask when they were likely to be tackled. Noted.

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032. (06/13) **EXCLUDED ITEM**

RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public were excluded for the following item of business as the Council considered that the nature of the business to be transacted was prejudicial to the public interest.

Renewal of perimeter fencing Burdale Close Play Area

Members received a report detailing the quotations received for renewing the perimeter fencing on two sides to a height of 6 ft., of Burdale Close Play Area. Noted that only two quotations were received.

RESOLVED to accept the quotation from Garden Care (Mr G. Jarred), in the sum of £1,800.00

033. (06/13) **DATE OF THE NEXT MEETING OF THE COUNCIL**

RESOLVED that the next meeting of the Town Council be held on Monday, 15 July 2013 at 7.00pm, in the Council Chamber.

(Meeting closed at 8.40pm)

(Chairman)

