

NORTON-ON-DERWENT TOWN COUNCIL

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Minutes of the meeting of the Town Council held in the Council Chamber
Commercial Street, Norton-on-Derwent on Monday, 18 June 2012 at 7.00pm.

PRESENT

Councillor Mrs D. Keal (Town Mayor) in the Chair;
Councillors K. Anderson, P. Farndale, A.R. Harrison, R. King, D. Lloyd-Williams,
D. K. Mennell, R. Milner, K. Reveley, H. Spencer, J.T. Stone.
Also Mrs R. Tierney.

021. (06/12) APOLOGIES

Apologies received and noted by the Clerk.
Councillor Mrs J. Denniss.

022. (06/12) GUEST SPEAKER

No Guest Speaker.

023. (06/12) PUBLIC SESSION

No member of the public present.

024. (06/12) DECLARATIONS OF INTEREST

No declarations of interest made.

025. (06/12) CONFIRMATION OF MINUTES

RESOLVED that the Minutes of the Town Council meeting held on Monday, 21 May 2012
(Minutes 001 to 020 inclusive) be confirmed and signed by the Chairman.

026. (06/12) CLERK'S REPORT

(a) Cemetery Manager

To report that the appointment of the new Cemetery Manager was to be a
Mr Andrew Wrigglesworth of 40 Mill Street, Norton.
He would be commencing work alongside Mr Piercy on the 2 of July 2012.
The total number of applications received was 56, with 4 being short-listed for interview.
The interview panel consisted of The Mayor Councillor Mrs Keal, the Deputy Mayor
Councillor King, Councillor Mennell and Mr Piercy.
Noted by members.

(b) British Telecom

To report a resolution to the formal complaint lodged with British Telecom over the loss of
service to both the telephone and broadband connections.
In recognition of the complaint and as a 'goodwill' gesture British Telecom had arranged for a
6 month rental rebate on both the telephone line and the broadband account amounting to
£250.50
Noted by members

(c) Highway Matters

To report that limited progress had been made with regard to the town signs.
Mr Croser had been informed that the Council were considering his requests and that he
would be kept up to date with progress made.
Noted by members.

Continued.....

026. (06/12) **CLERK'S REPORT** (continued)(d) The Community Investment Fund Skatepark

To report a meeting with officers from Ryedale District Council, the Clerk for Malton Town Council and myself.

The officers from Ryedale gave a breakdown of the estimated annual costs for the running and maintenance of the skatepark which was £9,575.

This figure however did not include for things such as insurance or for contingencies for any major repairs.

It was noted by members that they were unable to make any resolution as to whether the Council would wish to take responsibility for the skatepark in partnership with Malton.

However when a decision was made members would need to consider that while the Community Investment Fund would be available for the next two years there was no guarantee that it would continue after that, and it would then be the responsibility of the towns to fund the Skatepark totally.

Malton Town Council would be considering this at their next meeting.

Ryedale Cameras in Action

To report that a meeting had been arranged between Denys Townsend the treasurer of Cameras in Action, Pickering Town Council's representatives, Malton Town Council's representatives and ourselves to take place here in Norton on Tuesday 3 July. Details to follow.

Noted.

Date for a meeting of the Town Council's Committee

The members of the committee were reminded that a date to meet and consider what projects the Council would like to put forward for funding from the money set aside for councils, should be put in place sooner rather than later. bearing in mind the requirement for working with the District Councillors for Norton.

The next deadline for considering projects for the Community Investment Fund was the 19 October 2012.

Members were to agree a date for a meeting following the closure of the Town Council meeting.

(e) Vandalism

To report that the barrier baskets on County Bridge had been vandalised on Saturday night. This had been reported officially to the police and they were checking the CCTV camera.

Parts of the inner planters had been retrieved from the Island and put back in place the one part that was missing completely would be replaced as soon as possible.

Noted.

(f) Ward Surgeries

To report confirmation from Councillor Mrs Shields that her planned surgeries would be for the benefit of the whole community and would not be for political promotion.

Dates would be the first Saturday in the month starting in July and ending in December initially. If they proved successful further ones could be planned.

Noted.

027. (06/12) **TOWN MAYOR/CHAIRMAN'S REPORT**(b) Events Attended

The Mayor reported on her attendance at:-

- The Next Steps Open Day
- Milton Rooms Management Committee Meeting
- St Peter's Church Jubilee Lunch
- We Love Malton Jubilee Event at the Rugby Club
- Malton and Norton Community Police Committee Meeting
- Interviews for the appointment of the Cemetery Manager
- We Love Malton Events Committee meeting
- Funeral of Reverend Graham Sellars at Trinity Chapel.

028. (06/12) **FINANCIAL MATTERS**

(a) Accounts paid and for payment

The Clerk reported that accounts nos. 039 to 045 inclusive, amounting to £4796.53, had been paid since the last meeting of the Council.

RESOLVED that account nos. 046 to 052 inclusive, amounting to £5122.40 be paid. Cheques were drawn and signed accordingly.

(b) Financial report

The Clerk's financial report for the period 01.05.12 to 31.05.12 was received.

(c) Budgetary monitoring

The Clerk's report for the period ending 31 May 2012 was received.

(d) Internal Audit

To appoint/re-appoint an Internal Auditor for the year 2012/13

RESOLVED that Yorkshire Internal Audit Services be re-appointed as the Town Council's Internal Auditor for the year 2012/13.

(e) Accounts for the year ending 31 March 2012 and Annual Return to the External Auditor

The Clerk had circulated copies of the Income and Expenditure Account and Balance Sheet for the financial year ending 31 March 2012, along with a copy of the Annual Return completed as far as was appropriate prior to approval of the accounts by the Council.

RESOLVED that:

- (i) The accounts for the financial year ending 31 March 2012 be approved and that The Statement of Accounts of the Annual Return to the External Auditor be duly signed by the Clerk in her capacity as Responsible Financial Officer and Councillor Mrs Keal in her capacity as Chairman of the meeting;
- (ii) The Annual Governance Statement in section 2 of the Annual Return be approved and signed by the Chairman of the meeting and the Clerk;
- (iii) The completion of section 4 of the Annual Return - Annual Internal Audit Report be noted;
- (iv) The Annual Return be submitted to the External Auditor;
- (v) The Clerk be thanked for preparing the accounts in the appropriate manner.

(f) Audit Commission

Consultation on the appointment of an External Auditor for 2012/13 and future years, along with an overview of the limited audit approach and fees.

Noted by members.

029. (06/12) **PLANNING MATTERS**

(a) Planning applications referred to the Town Council by Ryedale District Council, for comment and/or recommendation were dealt with as follows: -

12/00484/HOUSE Formation of additional vehicular access, erection of carport and single-storey garage extension
147 Langton Road, Church Street, Norton.
For Mr & Mrs J.D. Barker
RESOLVED Recommend Approval.

12/00503/HOUSE Erection of pitched roof to existing dwelling
The Cottage 69 Welham Road, Norton.
For Mrs P. Barber
RESOLVED Recommend Approval.

12/00565/MFUL Erection of factory for the production of meat based pastry products together with associated car park, vehicular access, external hardstanding area and landscaping (revised details to approval 11/01145/MFUL dated 16.04.2012)
Land at Norton Grove Westfield Way, Norton.
For Yorkshire Baker.
RESOLVED Recommend Approval.

Continued.....

029. (06/12) **PLANNING MATTERS** (continued)(b) Planning decisions notified by Ryedale District Council:Approved

- 12/00307/FUL Erection of 2no two bedroom semi-detached dwellings with associated vehicular access, parking and amenity areas following demolition of existing dwelling. 12 Plum Street, Norton.
- 12/00258/HOUSE Erection of part two-storey/part single-storey extension to north elevation. 48 Langley Drive, Norton.
- 12/00369/LBC Erection of single storey oak framed extension to south elevation to include removal of existing window to create doorway following demolition of existing lean-to greenhouse. Norton Manor 22 Commercial Street, Norton.
- 12/00410/HOUSE Erection of single storey extension to side and rear elevations following demolition of existing garage and conservatory. 14 The Ridings, Norton.

030. (06/12) **JUBILEE CLOCK**

The Clerk gave an update on the progress made with the installation of the clock. The Council's landlord, the Housing Association, had given permission for the clock to be positioned on the Council Chamber, with the condition that the Council would be responsible for any damage caused to the fabric of the building. It was also reported that planning permission would be required. Members asked if there was a possibility that a historical bracket situated close to where the old clock was located could be moved and used to hang the new one. Enquiries to be made.

Councillor King asked that it be noted that he was not in agreement with the Council spending the estimated amount of £6,000 on the clock.

031. (06/12) **NORTON TRADERS: SEMINAR EVENT**

Councillor King gave an update on the event. It was to be held on Wednesday 20 June 2012 at 7.00pm in Norton Council Chamber, and between 12 and 13 local businesses had agreed to attend. Members of the Council would also be welcome to attend. Councillor King thanked Louise Lunn, the Business Liaison Manager at Ryedale District Council, for all her assistance with organising the event, and the Mayor thanked Councillor King for his work and commitment in bringing the event to fruition.

032. (06/12) **NEW CODE OF CONDUCT**

It was required that all councils adopt a new code of conduct by the 1 July 2012. Members received a briefing note and a draft copy of the Local Councils Associations template code of conduct for parish councils. Members were made aware that the legislation covering the disclosure of pecuniary interests was still awaited and with this in mind it was; RESOLVED to adopt the Local Councils Associations code in principal subject to further amendment once the regulations on pecuniary interests was in place.

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033. (06/12) **CORRESPONDENCE**

- (a) Ryedale Special Families - Thank you for grant. Noted.
- (b) Good Neighbours Community Transport - Request for financial support.
Members considered the request but agreed to defer making a decision, as it was felt that the Council needed to look at it's policy and criteria required by all applicants when applying for grants. This was especially important in the present financial circumstances when funding for charitable and voluntary organisations was becoming increasingly difficult.
The Clerk to write explaining the deferment. The Policy requirements for grants to be placed on the agenda for the next meeting.
- (c) Ryedale District Council, Streetscene - e.mail letter regarding the pavement sweeper. For information.
It was noted that a meeting between Streetscene and the representatives from the five towns was to be held on Thursday 28 June 2012 to discuss this issue.
- (d) We Love Malton Events Committee - Thank you for support for the Jubilee Event. Noted.

034. (06/12) **REPORTS OF REPRESENTATIVES ON OTHER ORGANISATIONS**

Councillor Lloyd-Williams reported on his attendance at the Malton Museum Foundation Annual General Meeting. Stating that he had stood down as Chairman. Noted.

Councillor Spencer reported on his attendance at the Castle Gardens Open Meeting. Noted.

035. (06/12) **MEMBERS' QUESTIONS**

- (a) Councillor Lloyd-Williams asked on behalf of District Councillor Mrs Shields, if the owners of the ATS site could be approached to open the entrance of the site up to allow parking for Commercial Street, until such time as the site was sold. The Clerk to make enquiries.
- (b) Councillor Anderson asked if anything could be done with regard to the parking on double yellow lines in Grove Street. Especially at School times.
The Clerk to contact the Highway Department and the local Police.
- (c) Councillor King asked if the following items could be placed on the agenda for future meetings;
 - Assistance for both the Clerk and the Cemetery Manager.
 - Provision of Dog Waste Bags.
- (d) Councillor Spencer reported on his meeting with Mr Inman to discuss the riverbank, which was in need of some care.
The Clerk to contact the Environment Agency and the Community Payback Team to see what might be possible.

036. (06/12) **DATE OF THE NEXT MEETING OF THE COUNCIL**

RESOLVED that the next meeting of the Town Council be held on Monday, 16 July 2012 at 7.00pm, in the Council Chamber.

(Meeting closed at 8.45pm)

_____(Chairman)

