

NORTON-ON-DERWENT TOWN COUNCIL

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Minutes of the meeting of the Town Council held in the Council Chamber
Commercial Street, Norton-on-Derwent on Monday, 20 January 2014 at 7.00pm.

PRESENT Councillor R. King (Town Mayor) in the Chair;
Councillors K. Anderson, P. Farndale, J. Gray, Mrs D. Keal, D. Lloyd-Williams, H. Spencer.
Also Mrs R. Tierney.

139. (01/14) **APOLOGIES**

- (a) Apologies received and noted by the Clerk: Councillors A.R. Harrison, Mrs M. Hodgson.
- (b) Members were informed that they could now co-opt to fill all three Council vacancies.
Exempt item on the agenda.

140. (01/14) **GUEST SPEAKER**

No guest speaker.

141. (01/14) **PUBLIC SESSION**

No member of the public present.

142. (01/14) **DECLARATIONS OF INTEREST**

No declarations of interest made.

143. (01/14) **CONFIRMATION OF MINUTES**

RESOLVED that the Minutes of the Town Council meeting held on Monday, 16 December 2013 (Minutes 123 to 138 inclusive) be confirmed and signed by the Chairman.

144. (01/14) **CLERK'S REPORT**

(a) New Printer

To report the purchase of a new printer. Colour laser at a cost of £199.00
Toner cartridges expensive but would last at least three times longer than the ink jet cartridges.
Noted.

(b) Training Course for Assistant Clerk

To report that the first training course to be undertaken by the assistant was the;
Introduction to Local Council Administration (ILCA)
Cost of the course was £99.00 for a member of the Society of Local Council Clerks;
Cost of the course for non-members was £149.00.
Cost of membership would be £129.00 plus a £10.00 joining fee.

The course would be an on line study course that could be completed at the participants own pace. It had to be completed prior to taking;
The Certificate in Local Council Administration (CILCA)
Registration cost for CILCA was £150.00.

It was agreed that the Assistant Clerk become a member of the Society of Local Council Clerks, and that he undertake the first training course;
Introduction to Local Council Administration (ILCA).

(c) Allotment Matters

To report a spate of vandalism at the allotments with greenhouses trashed, glass in many sheds broken, up to 1 in 3 sheds on the bottom section of allotments damaged.
Allotment holders had requested that the Council write to the 'Bacon Factory' requesting that the gaps from their disused land be closed at both ends. As this was believed to be where entry on to the allotments had been from.

Continued.....

144. (01/14) **CLERK'S REPORT** (continued)(c) Allotment Matters (continued)

Allotment holders also requested that Council either agenda an item, or hold a meeting with allotment holders to discuss ways in which the allotments could be made more secure.

It was agreed that a meeting should be arranged with the allotment holders and that in the meantime the Mayor and Clerk would visit the allotments to see the problems for themselves.

(d) Woodhams Stone Collection

To report a request had been received asking for a grant to assist in the creation of an online archive of the Woodhams Stone Collection.
This item to be placed on the agenda for next month.

(e) Ryedale District Council – Forward Planning

To report that the Forward Planning team at Ryedale District Council were arranging initial discussions with Town and Parish Councils on the process of delivering the sites document for the Ryedale Local Plan. It was hoped that the sites document would be ready for consultation by early summer. Forward Planning would contact the Council when they were ready to begin discussions. Noted.

(f) Standing Orders

To report that the Local Councils Association had issued a revised set of Standing Orders. To ensure that they met with the Council's requirements the Assistant Clerk had reviewed them in line with present Standing Orders. It was requested that a sub-committee of Councillors meet to review the revised set of Standing Orders prior to approval by full Council.
It was agreed that a sub-committee meet on a date and time suitable for all.

145. (01/14) **TOWN MAYOR/CHAIRMAN'S REPORT**(a) Tour of Town Council Responsibilities

The Mayor reported on a tour of the town with the new Assistant Clerk and Clerk inspecting various locations that were the responsibility of the Town Council to care for.

146. (01/14) **FINANCIAL MATTERS**(a) Accounts paid and for payment

The Clerk reported that accounts nos. 175 to 187 inclusive, amounting to £7437.96, had been paid since the last meeting of the Council.

RESOLVED that account nos. 188 to 190 inclusive, amounting to £356.62 be paid. Cheques were drawn and signed accordingly.

(b) Financial report

The Clerk's financial report for the period 01.12.13 to 31.12.13 was received.

(c) Budgetary monitoring

The Clerk's report for the period ending 31 December 2013 was received.

147. (01/14) **PLANNING MATTERS**(a) Planning applications referred to the Town Council by Ryedale District Council and North Yorkshire County Council, for comment and/or recommendation were dealt with as follows: -

13/01458/CLEUD

Certificate of Lawfulness in respect of the occupation of Fairfield Cottage as a single dwelling (Use Class C3) in excess of 10 years before the date of this application.
Fairfield Cottage, 3 Highfield Farm Cottages, Beverley Road, Norton.

For: Mr Neville Bycroft

RESOLVED that this Council has no further information in support of this Certificate or otherwise.

Continued.....

147. (01/14) **PLANNING MATTERS** (continued)

- NY/14/0001/FUL Demolition of existing corridor and erection of new link corridor. Norton Community Primary School, Grove Street, Norton. For: NYCC Children's and Young Peoples Service. RESOLVED Recommend Approval.
- NY/12/0340/FUL Installation of asphalt production plant and creation of aggregate storage bins (5no.). Land and Whitewall Quarry Norton. For: W Clifford Watts. (Additional information supplied by W Clifford Watts) NOTED by members.

(b) Planning decisions notified by Ryedale District Council:

Approved

- 13/01270/HOUSE Formation of vehicular access following removal of section of 0.5m high boundary wall to include installation of dropped kerb. 42 Langton Road, Norton.
- 13/01150/ADV Display of replacement internally and externally illuminated fascia signs to north, east and west elevations, 1 no. non-illuminated post mounted sign 2 no. non-illuminated wall mounted vertical information panels, 6 no. non-illuminated wall mounted poster frames and internally applied vinyl window graphics. 2 Hambleton Road, Norton
- 13/00838/FUL Change of use and alteration of former social club to form 3 no. industrial units, Use Classes B1 and B8 to include demolition of flat roof extensions. 100 Commercial Street, Norton
- 13.01157/LBC Conversion and alteration of barn to form 2 no. four bedroom dwellings and 3 no. three bedroom dwellings (revised details to part of approval 07/01117/LBC dated 19.06.2008). Sutton Farm, Langton Road, Norton
- 13/01357/FUL Demolition of Workshop. Building adj. 27 Commercial Street, Norton

148. (01/14) **CEMETERY MATTERS**

- (a) Members were informed that the opening times for the cemetery were to be;
- Weekdays 8.00am until Dusk or 9.00pm;
 - Weekends and Bank Holidays 9.00am until Dusk or 8.00pm.
- The signage had been ordered at a cost of £122.64 for the three required signs. With all requirements for locking the gates in place, the three month trial of closing the cemetery at night was due to begin at the beginning of February 2014.

- (b) The Clerk agreed to contact the contractors with regard to the footpath repairs, and find out what the delay was, and if the work could be undertaken as soon as possible.

149. (01 /14) **KING GEORGE'S PLAYING FIELD MATTERS**

- (a) Members were informed that the vandalised perimeter fencing was to be repaired and strengthened at a cost of £498.00
Noted.
- (b) Ball Stop Fencing
Members were asked to consider the installation of 'Ball Stop Fencing' on three sides of the Multi Games Unit.
It was agreed that the Clerk would ascertain the specification required and make every effort to attain at least three quotes for the work.

Continued.....

150. (01/14) **PARKING ISSUES – WOOD STREET**

- (a) Members received copies of a local resident's correspondence sent to North Yorkshire County Council with regard to parking issues in Wood Street.
The Clerk had e. mailed the County Council Highways Office for clarification on any answer sent to the resident and also asking if possible could a meeting be arranged between Highway Officers and the Council. No answer had been received to date.
Members were agreed that parking on many residential streets was becoming a problem and they awaited the reply from County with interest.
The Clerk to write to the resident explaining the situation.

151. (01/14) **CORRESPONDENCE**

- (a) Ryedale Safer Neighbourhoods Team – monthly crime statistics for Southern Ryedale, December 2013. For information. Noted.
- (b) North Yorkshire County Council – Temporary Road Closure B1248, Malton Signal Box Level Crossing. For information.
Councillor Mrs Keal was to e. mail Rail Track asking if it would be possible to install the hollow sleepers that would assist the flood defence work, at the same time as the planned work at this location. Noted.
- (c) Skate Park User Group – letter raising concerns with regard to the positioning of facilities at the Skate Park. Noted.
The Clerk to contact Malton to arrange a meeting with both Council's representatives, P.C. Coning and the User Group.
- (d) Malton and Norton Dispensary Fund – request to appoint a Representative Trustee to serve on the Dispensary Fund.
Agreed that this item be deferred until such time as the vacancies on the Council were filled.

152. (01/14) **REPORTS OF REPRESENTATIVES ON OTHER ORGANISATIONS**

- (a) Woodhams Stone Collection
Councillor Mrs Keal reported that the Woodhams Stone Collection was now an official Charity. Noted.
- (b) Senior Citizens Party
Councillor Mrs Keal reported that the party had been a great success, enjoyed by all that attended, and she thanked Councillor and Mrs Farndale and all other volunteers for their work in ensuring it was an enjoyable occasion.
- (c) Malton and Norton Area Partnership
Councillor Lloyd-Williams reported on the committee meeting of the Partnership, with progress being made on the Towns Map. One new item discussed had been bidding for £150,000 worth of professional advice from 'Revive and Thrive', the application for the bid was being undertaken at present.

153. (01/14) **MEMBERS' QUESTIONS**

No member's questions received.

Continued.....

154. (01/14) **EXCLUDED ITEM**

RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public were excluded for the following item of business as the Council considered that the nature of the business to be transacted was prejudicial to the public interest.

- (a) Council Vacancies
This item was deferred until the next meeting of the Council.
- (b) Marking the retirement of former Councillor D. K. Mennell and former Councillor J. T. Stone
Members received copies of a possible Service Award Certificate, which would mark both former Councillors special interests as well as their service to the town.
RESOLVED to present both former Councillors with a Service Award Certificate at an occasion to be agreed.

155. (01/14) **DATE OF THE NEXT MEETING OF THE COUNCIL**

RESOLVED that the next meeting of the Town Council be held on Monday, 17 February 2014 at 7.00pm, in the Council Chamber.

(Meeting closed at 7.55pm)

_____(Chairman)

